

Wednesday 20<sup>th</sup> September 2017

## **Key Stage 2 – New arrangements for the start of the day**

Dear Parents/Carers,

From Monday 25<sup>th</sup> September, children in Key Stage 2 (Years 3, 4, 5 and 6) will come straight in to their classes when they arrive at school, from 8.45am. This means that children do not need to wait for the bell or line up. All children need to use the door in to the hall and then walk to their classroom.

Please say goodbye to your child on the playground before they come in to the building. Members of staff will be around to ensure that children are safe. If you need to meet with your child's class teacher this can be done at the end of the day or you can call the office to arrange an appointment.

When children reach their classroom, they will have a morning challenge or activity to complete. This will ensure a smooth, calm start to the day for all children.

There will be no change to the start of the day for Key Stage 1.

Megan Usher  
Assistant Head

